

DELEGATED DECISION

Present: Councillor Emily Darlington (Cabinet Member for Adults, Housing and Healthy Communities), Councillor Shanika Mahendran (Cabinet member for Climate, Sustainability and Innovation), Councillor Zoe Nolan (Cabinet member for Children and Families), Councillor Lauren Townsend (Cabinet Member for Resources), Councillor Paul Trendall (Cabinet member for Customer Services) and Councillor Jennifer Wilson-Marklew (Cabinet Member for Public Realm)

Officers: J Crighton (Democratic and Electoral Services Officer), Ngani-Oketch (Principal Solicitor), G Vincent (Democratic and Electoral Services Officer), N Allen (Head of Regulatory Services), K Cook (Capital Development Manager), G Cox (Assistant Director - Highways and Transport), M Demmon (Project Leader (Capital)), M Ellison (Senior Conservation Officer), S Evans (Planning Projects and Services Manager), J Fru (Head of Service - Internal Audit), A Griffiths (Assistant Director - Housing and Support), N Hannon (Assistant Director - Environment, Waste and Commissioning), S Lloyd (Head of Economic Development), S Proffitt (Director Environment and Property), Y Shotade (Strategic Lead Sufficiency and Access), R Trowse (Commissioning Programme Manager), A Turner (Planning Policy Manager), Wilson (Head of Service - Housing Solutions and Supply and Acquisitions), D Proctor (Waste Management Services Client Manager), A Rulton (Assistant Director - Finance), S Haslam (Senior Finance Manager) and D Somerton (Programme and Strategic Projects Manager)

Also Present: Councillor Keith McLean and one member of the public

Review of Local Planning Policy Documents and the Development Brief Protocol - Cabinet member Resources (on behalf Councillor Pete Marland [Leader])

(a) Decisions

1. That, further to completion of the reviews, following consideration in accordance with Regulation 10a of the Town and Country Planning (Local Planning) Regulations 2012, it be noted:
 - (a) Plan:MK (2019), the Site Allocations Plan DPD (2018) and Statement of Community Involvement (2020) are up to date and consistent with national planning policy; and

- (b) a New City Plan is being prepared to replace Plan:MK and the Site Allocations Plan DPD, as outlined in the Local Development Scheme (2023).
- 2. That an updated Statement of Community Involvement (attached at Annex G to the report) be agreed with the following amendments:
 - (a) removal of 'Annex A Planning Policy Consultation during COVID-19'; and
 - (b) factual changes to reflect national planning policy references.
- 3. That a formal update of both the Minerals Local Plan (2017) and Waste DPD (2008) be commenced.
- 4. That, in respect of the Protocol on preparing Development Briefs for MKDP and other Council owned sites:
 - (a) the issues set out in Annex H to the report be noted; and
 - (b) authority be delegated to the Director of Planning and Placemaking, in consultation with the Leader of the Council), to revise and republish the protocol, reflecting a voluntary process that is led by the landowner.

(b) Reasons for Decisions

Recommendations adopted for the reasons given in the report.

(c) Alternative Options Considered

See report for any alternative options considered.

(d) Documents / Representations Taken into Account

Report.

Milton Keynes City Technology, Smart City, Digital and Creative Industries Strategy 2024/29 - Cabinet member Climate, Sustainability and Innovation (Councillor Shanika Mahendran)

(a) Decisions

- 1. That the Milton Keynes Technology, Smart City, Digital and Creative Industries Strategy 2024/29 be adopted.
- 2. That authority be delegated to the Director of Planning and Placemaking, in consultation with the Cabinet member for Climate, Sustainability and Innovation, to make consequential and other minor grammatical, formatting, and photographic changes to the final documents as required.

(b) Reasons for Decisions

Recommendations adopted for the reasons given in the report.

(c) Alternative Options Considered

See report for any alternative options considered.

(d) Documents / Representations Taken into Account

Report.

Publication of Minerals and Waste Site Monitoring Plan - Cabinet member for Resources (Councillor Lauren Townsend (on behalf of Councillor Pete Marland [Leader]))

(a) Decisions

1. That the Minerals and Waste Site Monitoring Plan (MWSMP) attached as an Annex to the report, be approved.
2. That authority be delegated to the Director of Planning and Placemaking, in consultation with the Leader of the Council) to make consequential and other minor grammatical, formatting, and photographic changes to the final documents as required.

(b) Reasons for Decisions

Recommendations adopted for the reasons given in the report.

(c) Alternative Options Considered

See report for any alternative options considered.

(d) Documents / Representations Taken into Account

Report.

Conservation Area Reviews - Cabinet member Resources (Councillor Lauren Townsend (on behalf of Councillor Pete Marland [Leader]))

(a) Decisions

1. That the conservation area review documents and maps, as set out in Annexes A to E to the report (including character statements, management plans and principal features map including boundary changes) for Emberton, Ravenstone, Sherington and Weston Underwood, be adopted.

2. That authority be delegated to the Director of Planning and Placemaking, in consultation with the Leader of the Council) to make minor grammatical, formatting, and photographic changes to the final documents as necessary, following the decision.

(b) Reasons for Decisions

Recommendations adopted for the reasons given in the report.

(c) Alternative Options Considered

See report for any alternative options considered.

(d) Documents / Representations Taken into Account

Report.

School Term Dates 2025/26 for Community and Voluntary Controlled Schools in Milton Keynes - Cabinet member Children and Families (Councillor Zoe Nolan)

(a) Decisions

1. That the following term dates for community and voluntary controlled schools for the 2025/2026 academic year, be agreed.

Term	Open morning of	Close at the end of the afternoon session on	Total days per half term
Autumn Term 2025	1 September 2025	24 October 2025	40
	3 November 2025	19 December 2025	35
Spring Term 2026	5 January 2026	13 February 2026	30
	23 February 2026	27 March 2026	25
Summer Term 2026	13 April 2026	22 May 2026	29
	1 June 2026	20 July 2026	36
			195

2. That the provision of 195 days when only 190 term days are required, so that schools can allocate and publish five training days within these term dates and then publish their dates, be noted.

(b) Reasons for Decisions

Recommendations adopted for the reasons given in the report.

(c) Alternative Options Considered

See report for any alternative options considered.

(d) Documents / Representations Taken into Account

Report.

Commissioning of Environment and Waste Assets and Services to 2030 - Cabinet member Public Realm (Councillor Jennifer Wilson-Marklew)

(a) Decisions

That the Strategy for Commissioning for a Net Zero Future for Environment and Waste Services Commissioning, attached at Annex A to the report, be approved.

(b) Reasons for Decisions

Recommendations adopted for the reasons given in the report.

(c) Alternative Options Considered

See report for any alternative options considered.

(d) Documents / Representations Taken into Account

Report.

Temporary Accommodation Hotel Contract - Cabinet member Adults, Housing and Healthy Communities (Councillor Emily Darlington)

(a) Decisions

1. That the commencement of a procurement exercise using the NEPO 507 Travel Management Service Framework Agreement for the purpose of:

- (a) hotel accommodation for Adult Services (temporary accommodation); and
- (b) travel and accommodation for children in care for Childrens Services.

2. That authority be delegated to the Director of Adult Services, in consultation with the S151 Officer, to award the contract.

(b) Reasons for Decisions

Recommendations adopted for the reasons given in the report.

(c) Alternative Options Considered

See report for any alternative options considered.

(d) Documents / Representations Taken into Account

Report.

Waste Transfer Station Refurbishment - Cabinet member Resources (Councillor Lauren Townsend)

(a) Decisions

1. That the commencement of a procurement process for the design and conversion of the Waste Transfer Station, using either PAGABO or RE:FIT, be approved.
2. That authority be delegated to the Director of Environment and Property, in consultation with the Cabinet member for Resources, to approve the final framework to be used for this procurement, subject to:
 - (a) completion of required due diligence/carbon assessment; and
 - (b) the Council's ability to remain compliant with procurement law by use of the chosen framework including the process of contract award.
3. That authority be delegated to the Director of Environment and Property to subsequently approve the award of the design and refurbishment contract providing the award is within the approved resource allocation.

(b) Reasons for Decisions

Recommendations adopted for the reasons given in the report.

(c) Alternative Options Considered

See report for any alternative options considered.

(d) Documents / Representations Taken into Account

Report.

Counter Fraud Policies - Cabinet member Resources (Councillor Lauren Townsend)

(a) Decisions

1. That the revised Council Counter Fraud Policies be approved.

2. That authority be delegated to the Director of Finance and Resources, in consultation with the Cabinet member for Resources, to make minor typographical and consequential amendments to the Counter Fraud Policies.

(b) Reasons for Decisions

Recommendations adopted for the reasons given in the report.

(c) Alternative Options Considered

See report for any alternative options considered.

(d) Documents / Representations Taken into Account

Report.

Linford Wood Place - Approval to Tender for Design and Conversion Works via a National Procurement Framework - Cabinet member Resources (Councillor Lauren Townsend)

(a) Decisions

That approval to commence the procurement process for the design and conversion of Linford Wood Place, using the PAGABO National Refit and Refurbishment Framework be granted.

(b) Reasons for Decisions

Recommendations adopted for the reasons given in the report.

(c) Alternative Options Considered

See report for any alternative options considered.

(d) Documents / Representations Taken into Account

Report.

Energy Supply Contracts from October 2024 to 2028 - Cabinet member Resources (Councillor Lauren Townsend)

(a) Decisions

1. That Milton Keynes City Council continues to use the LASER Energy Buying Service framework contracts to procure gas (reference Y22008), electricity and associated metering supplies (reference Y22009) from 1 October 2024 for a period of four years.

2. That authority be delegated to the Director of Environment and Property, in consultation with the Director of Finance and Resources and the Cabinet member for Resources, to make the final arrangements for the supply from the LASER Framework, including:
 - (a) the scope of delivery over the term of the framework agreement; and
 - (b) consultation or other appropriate arrangements (as required) with tenants and leaseholders of the Housing Revenue Account (HRA), schools and other current users of the existing contract.
3. That appropriate consultation be undertaken, and that authority be delegated to the Director of Environment and Property, in consultation with the Director of Law and Governance, to confirm the most optimal route for both HRA tenants and leaseholders.

(b) Reasons for Decisions

Recommendations adopted for the reasons given in the report.

(c) Alternative Options Considered

See report for any alternative options considered.

(d) Documents / Representations Taken into Account

Report.

**Milton Keynes Waste Recovery (MKWRP) - Re-procurement and Energy Programme
- Cabinet member Resources (Councillor Lauren Townsend)**

(a) Decisions

1. That the public and press be excluded from the meeting by virtue of Paragraph 3 (Information relating to the Financial or Business Affairs of the Authority) of Part 1 of Schedule 12A of the Local Government Act 1972, in order that the meeting may consider exempt Annexes A to I to the report.
2. That the variation of the contract for the Residual Waste Treatment Facility as summarised in the draft Deed of Variation (DoV) Heads of Terms (exempt Annex A) be approved, including the following key changes:
 - (a) revised catastrophic risks and insurance provisions;
 - (b) increased Parent Company Guarantee of £10m; and

- (c) principles for a Power Purchase Agreement (PPA) for energy supply to the Council via a synthetic sleeving arrangement.
- 3. That the principle of the Council entering into a Power Purchase Agreement (PPA) be approved, subject to the Director of Property and Environment, in consultation with the Director of Law and Governance and the Director of Finance and Resources, satisfactorily:
 - (a) undertaking further due diligence with regard to the financial regulation matters set out in paragraph 9 of exempt Annex F; and
 - (b) agreeing the appropriate accounting treatment for the PPA arrangements.
- 4. That authority be delegated to the Director of Environment and Property, in consultation with the Director of Finance and Resources (s151), the Director of Law of Governance (Monitoring Officer), and the Cabinet Member for Resources and / or the Cabinet Member for Public Realm to:
 - (a) agree non-material amendments to the proposed Deed of Variation and Heads of Terms (exempt Annex A); and
 - (b) finalise and enter into the Deed of Variation and any other necessary formal documents to affect the agreed position.
- 5. That the principles and strike price for the synthetic electricity sleeving supply and reconciliation be agreed (exempt Annex C), noting a separate delegated decision (also on 19 March 2024), to supply electricity other than to the General Fund and Streetlighting and with contingency processes for the sleeved arrangement.
- 6. That authority be delegated to the Director Environment and Property, in consultation with the Director of Finance and Resources (s151), the Director Law of Governance (Monitoring Officer), and the Cabinet Member for Resources and / or the Cabinet Member for Public Realm to:
 - (a) engage with the market to ensure that the MKWRP as a commercial offer is sufficiently attractive to the market to drive the best value and risk partition for the Authority; and
 - (b) undertake and agree a commercial model for the procurement for MKWRP within the scope identified to maximise best value through contesting a competitive procurement of the facility from the market incorporating feedback garnered from the market testing exercise.

7. That, subject to the completion of the required procurement governance (including a subsequent delegated decision) and the satisfactory completion of recommendation 1.6 (a) and (b), approval be granted to commence the procurement for a contractor to manage the MKWRP using a competitive dialogue procedure.
8. That the resource structure for the procurement, as detailed in exempt Annex B, be noted.
9. That continued work to deliver the following key outcomes for the Milton Keynes Waste Recovery Park be endorsed:
 - (a) owning the asset outright;
 - (b) ongoing and sustained provision of £0 per tonne gate fee for the remainder of the existing contractual term; and
 - (c) contributing towards aims of Sustainability Strategy 2019 - 2050.

(b) Reasons for Decisions

Recommendations adopted for the reasons given in the report.

(c) Alternative Options Considered

See report for any alternative options considered.

(d) Documents / Representations Taken into Account

Report.

Highways Infrastructure Term Services Contract 2024 - Cabinet member Customer Services (Councillor Paul Trendall)

(a) Decisions

1. That the public and press be excluded from the meeting by virtue of Paragraph 3 (Information likely to Reveal the Financial or Business Affairs of the Authority) of Part I of Schedule 12A of the Local Government Act 1972, when the meeting considers exempt Annexes A and C to the report.
2. That the contract, with an initial term of eight years (with an option for the Council to extend the term for two further periods of two years each) be awarded to the tenderer who scored the highest in accordance with the Most Advantageous Tender evaluation identified in exempt Annex A.

3. That authority be delegated to the Director of Environment and Property to make any necessary decisions of a non-material nature and within any legal constraints permitted under the procurement process that has been followed to facilitate the execution of the contract and to finalise arrangements for mobilisation of the services.
4. That any recommendation to enact the available extensions within the contract be subsequently agreed by the relevant Cabinet member in sufficient time to allow for continued service delivery.

(b) Reasons for Decisions

Recommendations adopted for the reasons given in the report.

(c) Alternative Options Considered

See report for any alternative options considered.

(d) Documents / Representations Taken into Account

Report.

A request to call-a decision, bearing the names of two Members of the Council, the Chair or Clerk of a Parish or Town Council, or signed by twenty residents of Milton Keynes, should be sent to the Director - Law and Governance, Civic, 1 Saxon Gate East, Central Milton Keynes, MK9 3EJ, Telephone: (01908) 254195 or e-mail Sharon.bridglalsingh@milton-keynes.gov.uk no later than 5.00pm on **Tuesday 2 April 2024**. In submitting the request to the Director - Law and Governance for a decision to be called-in, the requester must specify reason / reasons for calling in the decision.

A form which twenty residents of Milton Keynes may complete to request that a [decision is called in can be accessed online](#).